

**Minutes of the BBA Executive Committee Meeting held on Saturday, 17<sup>th</sup> July 2010 at Aylesbury Town BC.**

**Present:** A Anderson, J Applegate, M Cavill, P Cavill, J Clark, G Dimmock, S Faulks, A Goss, G Holmes, M Langley-Roberts, G Milligan, S Moore and L Throup.

**Apologies:** R Keen.

1. **Welcome:** The Chairman welcomed all to the Executive Committee Meeting.
2. **Minutes:** With a minor amendment to the day, it was **resolved** that the minutes of the last meeting held on the 20<sup>th</sup> April 2010 were a true and correct record.
3. **Additions to the Agenda:** The Association Secretary informed the meeting that a change to the Constitution had been requested and reported that a commemoration match for Ian Harvey had been arranged for next year to celebrate his 50 years of County association – the match will be on the 26<sup>th</sup> June 2011 at Denham BC and players would be selected by invitation. With regard to the change in the Constitution, the Association Secretary was actioned to supply some words for the next meeting.
4. **BCWBA Winners/Finalist Record.** This is still on-going.
5. **Correspondence:** Letters from:
  - a. Honorary Member, J Parker – letter of thanks for her lapel badge;
  - b. Formal letter of resignation from the Match Assistant – the Association Secretary reported that he had replied on the Committee's behalf.
  - c. Letter from the Competition Secretary, relating to the level of expenses and job description. It was also noted that the Women have a separate person looking after trophies.
  - d. Match Secretary and Men's Secretary both relating to the level of expenses.

Following (c) and (d) above it was resolved to set up a sub-committee to look at expenses and the relevant job descriptions and any others as appropriate for 2011. The sub-committee members to be: A Anderson, J Clark, S Faulks, A Goss and S Moore. The sub-committee to meet and report back to the Executive Committee before the 1<sup>st</sup> November 2010.

6. **Yearbook:** From the returns of the Yearbook survey received, the Association Secretary reported that most clubs wanted the Yearbook to continue and also the Diaries but to a lesser extent. He also reported that the size of the Yearbook could be increased to 100 pages in a stapled version and had received a quote. Following a discussion, it was resolved to have a joint Yearbook. A minimum of 300 would have to be ordered and thus clubs would be committed to buying six per club at a cost of £1.50 each.
7. **Nominations:** The Association Secretary gave a resume of the nominations for Association positions received to date.
8. **Coloured Shirts:** The Association Secretary reported that coloured shirts had been ordered for the MC, HCL and the U25s. He also reported that a size sheet had been given to the Women's Secretary for the Women's shirts and the Treasurer requested that shirts should be ordered before the end of the year before the VAT increase. It was resolved that any player could buy a single coloured shirt for £10.00, providing they do so before the 30<sup>th</sup> September 2011. It was also **resolved** that if a player wanted more than one coloured shirt, they would pay the full price for the extra shirt(s).
9. **National Blazers:** It was resolved that any player who has been awarded a National Blazer may wear it at any Association match or competition with immediate effect. The Association Secretary was actioned to update Regulation 32 to reflect this change.

10. **President's Jewel:** The Association Secretary reported that the Presidential team were unhappy in not to have an appropriate jewel and that he could obtain Jewels for about £15.00 each providing a minimum of 20 were ordered. It was **resolved** to order 20 President's Jewels, two SVP jewels and two JVP jewels, including two President's Jewels retrospectively for 2010. The meeting preferred that the ribbon on the jewels be red and green and the Association Secretary was actioned to follow this up.
11. **Trophies:** It was **resolved** that the Men would keep the same engraver for the trophies they had used in the past for this year and the Women would keep their same engraver for this year. Quotes would be obtained for next year. The Men's Secretary offered to take the Women's trophies to the engraver.
12. **Treasurer's Interim Report:** The Treasurer, reported on the following:
  - i. The £100.00 sponsorship for the Trundell Trophy from the 'Oddfellows' would end this year. It was **resolved** that the Women's Secretary write a letter of thanks for their support over many years. If no new sponsor is found, the entry fee for the Trundell Trophy would be £13.00 next year.
  - ii. It was **resolved** that the amount paid to Clubs for hosting an Association Match would remain at £5.00 and include green fees for 2011.
  - iii. It was **resolved** to ring-fence £500.00 per year from 2011 up until a maximum of £3,000 is reached to help off-set costs if any Association teams reach the final stages of the MC, Johns Trophy, Walker Cup and the Balcomb Trophy (County Double-fours).
  - iv. Executive Matches: The following resolutions to come into effect for 2011.
    - a. As Executive Matches are by invitation from Clubs, it was **resolved** not to pay any monies to the clubs to off-set their costs.
    - b. It was **resolved** that no gifts would be given in the future to the Club 'tea persons' as they are providing the service for the club and not the Association.
    - c. It was **resolved** that the Match fee for Executive matches would be £2.00.
    - d. It was **resolved** that, where a club invites the Executive and is celebrating an anniversary game of 25 years, 50, 75, etc or a special game, these games would become bannerette games and a bannerette would be presented to the Club. It was accepted by the meeting that there would be a set-up cost for the new bannerettes.
    - e. At all other games where Clubs invite the Executive it was **resolved** that a certificate would continue to be presented.
    - f. It was **resolved** that not all games would be accepted in the future as many clubs keep applying for games year after year.
13. **Tour Monies:** To a question from the meeting, the Association Secretary reported that only monies from foreign tours had to be kept in a separate account and must be booked via an ABTA organiser.
14. **Trundell Trophy and Burnham Plate Badges:** The Association Secretary reported that badges for these competitions had been ordered and the year would be laser printed on them.
15. **Badges and Flashes:** It was **resolved** that from 2011 no charge would be made to players when receiving their Full Association Badges, Colts Badges, MC flashes, Johns Trophy flashes, Walker Cup flashes and HCL flashes.
16. **Secretaries Meeting:** The Association Secretary reported that this would be on the 17<sup>th</sup> October at Waddesdon BC starting at 10.00am. Information about the new Buckinghamshire Bowls Benevolent Trust would be included on the Agenda.

17. **BE Update:** The Association Secretary reported that there was nothing much new to report. World Bowls had proposed a large increase in their affiliation fee.
18. **Press Officer:** The Association Secretary reported that nothing had appeared in the local press regarding the MC, HCL or the final stages of the Competitions. It was **resolved** that the appointment to this position would be by interview by a sub-committee of the Executive Committee.
19. **Date of Next Meeting:** Saturday, 4<sup>th</sup> September 2010 starting at 10.00am at Aylesbury Town BC.

Signed: \_\_\_\_\_ Chairman

Date: \_\_\_\_\_

**BBA Executive Committee Meeting held on Saturday, 17<sup>th</sup> July 2010 at Aylesbury Town BC – Additional item.**

**Benevolent Fund:**

It was **resolved** to add the following statement to these minutes:

‘Following the amalgamation of the Women’s and Men’s Benevolent Funds into the BCBA Benevolent Fund, it was **resolved** that a new charitable trust be established called the ‘Buckinghamshire Bowls Benevolent Trust’ which came into effect on 1<sup>st</sup> July 2010.

The new Trust has established a new Constitution and Rules and will be administered by Trustees. The assets of the new fund will be invested and maintained independently from the Buckinghamshire Bowls Association.

The next process will be to instruct the financial institutions to set up appropriate records.’

Signed:

Mike Cavill  
Chairman

Alan Goss  
Treasurer



Jeff Applegate  
Association Secretary